

WEST VIRGINIA INFORMATIONAL LETTER
NO. 78
September 1991

TO: ALL INTERESTED PERSONS

The purpose of this Informational Letter is to notify all interested persons of certain changes regarding our departments mailing list procedures. This letter supersedes and replaces Informational Letter No. 21, which was issued October 21, 1983.

As a public service, the Insurance Commissioner maintains a list of individuals who, for an annual fee, receive a copy of mass-mailed items. In the past, the fee for this service has been ten dollars (\$10.00); however beginning January 1992, this fee will be increased.

Effective January 1, 1992, the following procedures will apply in regard to the Departments mailing list:

- 1) The fee will be fifteen dollars (\$15.00) per calendar year;
- 2) The mailing list is effective from January 1st to December 31st of each calendar year. The fifteen dollar (\$15.00) fee must be renewed yearly if an individual wishes to remain on the mailing list. Fees received during a calendar year will be applied only to that calendar year and will not be carried over to the next calendar year, e.g., a fifteen dollar (\$15.00) fee received on July 1st will be applied only to that calendar year unless the individual clearly notes that the total fee is to be applied effective January 1st of the succeeding calendar year; and,
- 3) Persons on the mailing list will receive a copy of all press releases, informational letters, notices of comment periods on emergency and permanent regulations and other miscellaneous information when appropriate.

The Insurance Commissioner appreciates your cooperation in this matter. All inquiries regarding this informational letter should be directed to the Legal Division.

Hanley C. Clark
Insurance Commissioner